

CAMPUS BULLETIN BOARDS: <http://phpserve.fdlcc.edu:16080/board/news.php>

EMAIL ACCOUNT: FDLTCC automatically creates an email account for all students and follows this protocol:

Address: **lastname.firstinitial@s.fdlcc.edu**
Password: Birthdate in **YYMMDD** format

Activate/sign on/check FDLTCC email: <http://s.fdlcc.edu:8100/>

CREATE FDLTCC ONLINE STUDENT ACCOUNT: This has to done BEFORE you can do any of the FDLTCC online processes.

<http://www.fdlcc.edu/web/stuinf.html>

- Click on “Access your Student account Information”
- Enter your FDLTCC Student ID
- Create a password (Instructions are on this website page. Remember this password! If you forget or lose this password, contact the FDLTCC Records Office at (218)879-0813.

REGISTERING, DROPPING, AND ADDING CLASSES ONLINE: <http://www.fdlcc.edu/web/prereg.html>

APPLYING FOR FINANCIAL AID: This requires a PIN, which requires an email address. The following process assumes you do not have an email address. If you have an email address, skip step 1 and complete step 2 via your personal email.

1. Create an email account: <http://s.fdlcc.edu:8100/>
2. Create a PIN: <http://www.pin.ed.gov/>
3. Retrieve PIN (Signing on/checking email): <http://s.fdlcc.edu:8100/>
4. Complete FAFSA: <http://www.fafsa.ed.gov/> (school code-**031291**. Sign with PIN)

FINANCIAL AID STATUS (checking status online): <http://www.fdlcc.edu/web/stuinf.html>

- Click on “Access your Student account Information” and login
- Click on the “Switch to Student eServices” link in the upper right-hand corner
- Click on the “Financial Aid” link in the left margin
- Select the term in question under “Change Semester”
- Click on “Financial Aid Status”
 1. “No Tracking Letter Exists”: We have not yet received your FAFSA results. Check status of FAFSA @ <http://www.fafsa.ed.gov/>.
 2. “Tracking Letter Sent”: A letter was sent to you requesting additional information. A copy of this Tracking letter is displayed and can be printed. Forms that are requested on the Tracking letter can also be printed from the website @ <http://www.fdlcc.edu/fa>, in the “Financial aid forms online” section.
 3. “Ready for Review”: This means we have received all requested information and staff will now review your file.
 4. “EDE Corrections Transmitted”: We found a discrepancy and had to send a correction to DOE.
 5. “Ready for Packaging Edits”: You are ready for an Award Letter and staff will now process it.
 6. “Ready for Payment”: Your Award Letter was processed. Go to “Award Letter” for a copy.
- Click on “Award Letter”: Original Award letter-based on estimates
- Click on “Awards”: Current Awards & Revised Award Letter (includes all other funding and changes reported to FAO)

APPLYING FOR FINANCIAL AID LOANS: <http://www.fdlcc.edu/fa>

- Click on “Online Stafford Loan Application”

CHECKING YOUR BALANCE – PAYING YOUR BILL ONLINE: <http://www.fdlcc.edu/web/stuinf.html>

- Click on “Access your Student account Information” and login
- Click on the “Switch to Student eServices” link in the upper right-hand corner
- Click on the “Bills and Payment” link in the left margin

STAFF AND FACULTY CONTACT INFO: <http://www.fdlcc.edu/snf.html>

WEATHER/EMERGENCY CLOSING POLICY <http://www.fdlcc.mn.us/web/info/weather.html>